

**State of Hawai'i
AGRICULTURAL RESOURCE
MANAGEMENT DIVISION,
DEPARTMENT OF AGRICULTURE AND BIOSECURITY
Honolulu, Hawai'i**

**COMPETITIVE SEALED BIDDING (IFB)
DOAH32**

Mini Skid Steer Loader

Notice Date: April 15, 2026

BIDS VIA HIePRO DUE BY:

**April 30, 2026
2:00 p.m.**

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GENERAL CONDITIONS, AG-008 103D (Bound separately)

NOTICE TO BIDDERS

COMPETITIVE BIDS for DOAH32, Mini Skid Steer Loader, shall be submitted to the State of Hawai‘i, Department of Agriculture and Biosecurity (DAB), Agricultural Resource Management Division (ARMD) electronically via Hawai‘i e-Procurement (HIePRO) before **2:00 p.m., April 30, 2026**. Fill out this document and submit as an attachment on HIePRO. HIePRO is accessible through the State Procurement Office website at spo.hawaii.gov.

General Conditions – AG-008, latest revision shall be made part of the specifications.

Questions relating to this solicitation shall be submitted through HIePro before April 22, 2026, 2:00 pm.

The ARMD is accepting sealed bid offers for one (1) new mini skid steer/compact utility loader with one (1) compatible bucket attachment and one (1) extra set of tires/tracks in accordance with the specification herein. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

The award of the contract, if it be awarded, will be subject to the availability of funds. The ARMD reserves the right to reject any or all bids and to accept the bids in whole or in part in the best interest of the ARMD.

BID FORM
Mini Skid Steer Loader
DOAH32

Chief Engineer
Agricultural Resource Management Division
Department of Agriculture and Biosecurity
State of Hawai'i

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Bid Form and Special Provisions attached hereto, and in the AG-008 General Conditions, by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) Is declaring his/her offer is not in violation of Chapter 84, Hawai'i Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the prices submitted were independently arrived at without collusion.

The undersigned represents: **(Check \checkmark one only)**

A **Hawai'i business** incorporated or organized under the laws of the State of Hawai'i;

OR

A **Compliant Non-Hawai'i business** not incorporated or organized under the laws of the State of Hawai'i, but registered at the State of Hawai'i Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawai'i.

State of incorporation: _____

Offeror is:

Sole Proprietor Partnership Corporation Joint Venture

Other _____

Federal Tax I.D. No.: _____

Hawai'i General Excise Tax License I.D. No.: _____

Payment address (if other than street address below): _____

City, State, Zip Code: _____

Business address (street address): _____

City, State, Zip Code: _____

Respectfully submitted:

Date: _____

(x) _____

Authorized (Original) Signature

Telephone No.: _____

Fax No.: _____

Name and Title (Please Print or Type)

Email Address: _____

Exact Legal Name of Company (Offeror)

*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the award will be executed.

The following offer is hereby submitted for DOAH32, furnishing and delivering one (1) new mini skid steer/compact utility loader with one (1) compatible bucket attachment and one (1) extra set of tires/tracks, for delivery to Kamuela, Hawai'i for the ARMD, as specified herein:

Bid Item: One (1) mini skid steer/compact utility loader with one (1) compatible bucket and extra set of tires/tracks

Mini Skid Steer/Compact Utility Loader

Manufacturer: _____

Make and Model No.: _____

Engine: _____

Unit Weight: _____

Unit Price Mini Skid Steer,
with all taxes, fees, etc. \$ _____

Unit Price Extra Set of Tires/Tracks,
with all taxes, fees, etc. \$ _____

Bucket Attachment

Manufacturer: _____

Make and Model No.: _____

Width: _____

Bucket Weight: _____

Unit Price Bucket Attachment,
with all taxes, fees, etc. \$ _____

TOTAL BID PRICE*: \$ _____ (one mini skid steer/compact utility loader with one compatible bucket attachment and extra set of tires/tracks)

***All-inclusive, including all taxes and fees, preparation, delivery, and documents cost. Cost shall be fixed price. Subject to availability of funds.**

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SPECIFICATIONS

In addition to detailed equipment specifications herein, the following requirements shall form a part of these specifications:

- A. Equipment offered shall include any other standard features not listed but detailed in the manufacturer's brochures and deemed necessary for the proper and safe operation of the equipment.
- B. Manufacturer's standard warranty of 1 year from the date the equipment is placed in service. Full coverage shall include cost of parts, labor and any other expenses incurred in performing warranty work. Minimum two (2) hard copies of warranty documents shall be delivered with the equipment and shall detail manufacturer's obligation and warranty. An electronic copy of the warranty shall also be submitted at or before the time of delivery.
- C. Contractor shall provide copies of the owner-operator manual and service/repair manual for each type of skid steer and attachment at the time the equipment is delivered. All manuals are to be complete and furnished with the delivery of the equipment. Minimum two (2) hard copies of all manuals shall be delivered with the equipment. An electronic version of the manuals shall be submitted before or on the equipment date of delivery. The electronic version should be printable with no material omissions.
- D. Equipment shall be completely serviced and in full operational condition upon delivery.
- E. Accessory or standard equipment installed on the skid steer shall be fully guaranteed by the Contractor against defects resulting from the use of defective or inferior materials or from neglect or from defective workmanship or against all design and manufacturing defects. Warranty period shall begin from the date equipment is placed in service and shall be for a minimum period of one (1) year or for the period guaranteed by the manufacturer, whichever is longer except for rust proofing. Minimum two (2) hard copies of warranty documents shall be delivered with the equipment and shall detail manufacturer's obligation and warranty procedures. Electronic version of warranty documents shall be submitted on or before the equipment delivery date. Contractor shall replace or repair defective material and/or workmanship at no cost to the State for parts and labor during the warranty period, provided such defects are not due to abuse or negligence on the part of the State.
- F. All equipment offered shall meet ANSI and OSHA safety requirements, and any other Federal or State safety requirements. If applicable or when requested, equipment shall bear a label or written documentation indicating approval of safety requirements from a bona fide testing laboratory.
- G. **MANUALS/TECHNICAL/SERVICE BULLETINS:** Successful bidder shall furnish a set of factory service Bulletins: manuals containing system description/service procedures; a set of service special manuals, service labor time, Power train control/emission diagnosis manuals, specified equipment parts books. All manuals are to be complete and furnished with the delivery of the equipment. Minimum two (2) hard copies of each shall be submitted at the time of delivery. Electronic version of all manuals/technical/service bulletins to be submitted on or before the equipment delivery date. The electronic version should be printable with no material omissions.

All technical and service bulletins pertaining to service/repair revisions and identification of new replacement parts from the equipment manufacturer shall be provided by the successful bidder to the Hawai'i Department of Agriculture and Biosecurity – Agricultural Resource Management Section on a timely basis.

MINI SKID STEER/COMPACT UTILITY LOADER SPECIFICATIONS

1. Condition: New
2. Model/Type: Toro Dingo 323 Mini Skid Steer, or equal
3. Minimum Rated Operating Capacity: 500 lbs
4. Maximum Unit Weight: 1,700 lbs
5. Narrow Tires or Tracks preferred
6. Delivery to Hawai'i Island, at 66-1220 Lālāmilo Farm Road, Unit B, Kamuela, HI 96743

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SPECIAL PROVISIONS

1. INTRODUCTION

Pursuant to §103D-305, Hawai'i Revised Statutes, the State of Hawai'i, Department of Agriculture and Biosecurity, Agricultural Resource Management Division (hereinafter referred to as "ARMD") is accepting quotes for one (1) new mini skid steer, or compact utility loader with one (1) compatible bucket attachment, in accordance with the following specification. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

2. TERMS AND ACRONYMS USED HEREIN

Procurement Officer	=	The Chairperson of the Board of Agriculture and Biosecurity
State	=	All agencies, including ARMD participating in this agreement
CPO	=	The Chief Procurement Officer of the State Procurement Office of the State of Hawai'i.
SPO	=	State Procurement Office of the State of Hawai'i, located at 1151 Punchbowl Street, Room 416, Honolulu, Hawai'i 96813, P.O. Box 119, Honolulu, Hawai'i 96810-0119.
ARMD	=	Agricultural Resource Management Division, located at 1428 South King Street, Honolulu, Hawai'i 96814.
103D Bidder or Offeror	=	Any individual, partnership, firm, corporation, joint venture, or other entity submitting directly or through a duly authorized representative or agent, a bid/quote for the good, service, or construction contemplated.
CA	=	Contract Administrator
GET	=	General Excise Tax
GC	=	State of Hawai'i, Office of the Attorney General, 103D General Conditions, and/or Department of Land and Natural Resources Interim General Conditions, 1994, as amended
HRS	=	Hawai'i Revised Statutes
HAR	=	Hawai'i Administrative Rules
IFB	=	Invitation for Bids
RFQ	=	Request for Quote

3. AUTHORITY

This IFB is issued under the provisions of the State Procurement Code (HRS Chapter 103D) and the State Procurement Office's applicable Directives, Circulars, and administrative rules. All prospective Offerors are charged with the presumptive knowledge of all applicable legal authorities. Submission of a valid executed offer by any prospective Offeror shall constitute admission of such knowledge on the part of such prospective Offeror. Any Agreement arising out of this offer is subject to the approval of the State Department of the Attorney General, as to form and to all further approvals as required by statutes, administrative rule, order, or other directives.

4. CONTACT

The Contact for this Request is:

Toy Lim
Agricultural Resource Management Division
1428 South King Street
Honolulu, Hawai'i 96814
Phone: (808) 973-9427, Facsimile: (808) 973-9467

Department of Agriculture and Biosecurity reserves the right to change the contact at any time prior to the contract end date.

5. BID PREPARATION

Bid Submittal: Bids shall be submitted through HlePRO.

NO OFFERS WILL BE ACCEPTED AFTER THE DEADLINE SET FOR SUBMITTING OFFERS.

Legal Name. Offers shall be submitted using the Offeror's exact legal name as registered with the State Department of Commerce and Consumer Affairs.

Offer Price. The offer price shall be the all-inclusive price to perform the services as specified herein. The offer price shall be the all-inclusive price and includes, but is not limited to, all labor, taxes, and any other costs for providing the services herein.

Acceptance of offer, if any, shall be made within sixty (60) calendar days after the opening of offers, and the prices quoted by the Offeror shall remain firm for the sixty (60) day period or longer as mutually agreed upon by the Offeror and the State.

6. DELIVERY DATE AND LOCATION

The equipment shall be available for acceptance by the Agricultural Resource Management Division, 66-1220 Lālāmilo Farm Road, Unit B, Kamuela, HI 96743 by November 30, 2026. **Earlier delivery date is preferred.**

7. PAYMENT

Acceptance of payment for the equipment delivered will not be made with the inclusion of the required documents and certificates.

Section 103-10, HRS, provides that the State shall have thirty (30) days after receipt of invoice for satisfactory delivery of goods or performance of the services, to make payment in accordance with the Purchase Order. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition requiring interest payments greater than that allowed by §103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract that requires payment within a shorter period or interest payment not in conformance with statute.

The State will base payment on invoices submitted by the Contractor for satisfactorily completed delivery of the goods.